

Members Present: Leighton Price, Alan Zanotti, Chris Pratt, Dick Quintal & Rich Knox
Absent: Charlie Bletzer & Donna Fernandes

6:30 pm **Call to Order & Public Comment:** No public comment at this time.

Mr. Quintal did not arrive until 7:00pm.

Financial Matters

July 4 Inc: The Board discussed making their annualized contribution of up to \$5,000.00 to pay for town related services.

Mr. Zanotti motions and Mr. Knox seconds to pay \$5,000.00 for town related services for the July 4th Celebration. **Passed | 4-0-0**

2012 Audit: Ms. Pratt is currently compiling information to complete the audit.

Overpayment to Attorney Marzelli: Ms. Pratt will send a letter to Attorney Marzelli indicating that we believe we have overpaid him.

Certificate of Deposit: Ms. Pratt continues to look into interest rates for a CD account. She also moved 100K from Bank of America into the operating account.

Bills:

Leighton Price requested to be reimbursed for \$45.00 for the 3 year renewal of the Go Daddy account.

Mr. Knox motions and Mr. Zanotti seconds to approve this reimbursement. **Passed | 4-0-0**

Leighton Price requested to be reimbursed for \$86.40 for the 1 year Dudamobile application for Park Plymouth.

Mr. Knox motions and Mr. Zanotti seconds to approve this reimbursement. **Passed | 4-0-0**

Leighton Price requested to be reimbursed for \$46.74 for a case of paper.

Mr. Knox motions and Mr. Zanotti seconds to approve this reimbursement. **Passed | 4-0-0**

PayPal Account: Mr. Price will close the PayPal account.

Financials: Ms. Pratt will send the March and April Financials to the Board for review.

Ms. Pratt motions and Mr. Zanotti seconds to take the meeting out of order to accommodate Donna Curtin of the Hedge House. **Passed | 4-0-0**

Transportation / Visitors Center

The consultant on this project is delayed because GATRA is not meeting the deadlines. Mr. Price will call Ms. Arrighi tomorrow to see if she can organize a meeting with GATRA to discuss improving the current facilitation of this project.

Donna Curtin was present and shared the Antiquarian Society's concern about the aesthetics of the garage and indicated her group would like to be part of the process.

7:00 pm ***Mr. Quintal arrives.***

7:05 pm **Further discussion of Park Plymouth Personnel Benefits**

Lougee Insurance sent some proposals for Employee Benefits. The Board needs to discuss deductible options and what percentage they want to contribute. Mr. Knox will contact Brian Foley and ask him to attend the next meeting to clarify some of the Boards questions.

7:40 pm **Park Plymouth**

On-street: Mr. Burke announced that striping is finished on South Park, Russell and South Russell Streets. The next step is to concentrate on changing signage. The new meters have been delivered and are ready to be installed.

Ms. Pratt will increase the point of sale on the debit card to \$7,500 so that online sign purchases can be made.

Off-street: A dash board permit has been created for the owner of the concession stand at Nelson Park. This will allow her to load and unload her vehicles during work hours.

Nelson Park Usage: It was discovered that about 17% of cars utilizing Nelson Park, North and South Water Street free lots are Plymouth residents. Staff painted the first row of parking in the North Water lot "reserved" and ordered "Plymouth Resident Parking Only" signs for 9 spaces. These spaces will not require a permit.

Water Street Lot #1: Mr. Burke is trying to resolve who is responsible for cutting the grass in the median strip in this lot.

Bus/RV lot Change: A letter has been sent to the Board of Selectmen seeking approval for the ordinance change to a "Bus Only" lot.

7:52 pm **Administrative Assistant Applicants:** A number of applications came in for the Board to review. Mr. Knox asks why the position was advertised at \$17.50 an hour.

Mr. Knox motions and Mr. Quintal seconds for discussion to pay the administrative assistant \$15.00 per hour.

Motion withdrawn.

8:00 pm

Policies

Special Events Policy Update: Mr. Price sent a memo to Ms. Arrighi outlining some of the issues we are having when Special Events are held and we are not included in the approval process. There is a meeting tomorrow that Ms. McDonough will attend with Captain Rogers and Cheri Thomsen on coordination/approval of events. There were discussions on rates for various permits for example, construction, valet, special event, etc. Ms. McDonough will bring back a proposed pricing structure at the next meeting.

8:25 pm

MBTA Lot: Mr. Burke announced that the MBTA is working on a draft License Agreement to lease this lot and he should have it by Friday.

8:30 pm

Ms. Pratt leaves the meeting.

Mr. Zanotti motions and Mr. Knox seconds for discussion to stop unauthorized use of the MBTA lot.

Motion withdrawn.

Time of Enforcement: The Board discussed increasing enforcement hours. This will be addressed at a future meeting.

8:33 pm

Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 (roll call vote).

- Mr. Price -Yes
- Mr. Quintal -Yes
- Mr. Knox -Yes
- Mr. Zanotti -Yes

8:45 pm

Return to Public Session.

8:47 pm

Mr. Knox motions and Mr. Zanotti seconds to adjourn the meeting.

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____

Alan P. Zanotti, Secretary